Important papers checklist

What we have, where the originals are, and where the copies are.

Write only the place a paper is kept. Never write a full Social Security, passport, or account number in this book.

Paper	Have it	Original is at	Copy is at
Birth certificates	☐		
Social Security cards	☐		
Passports	☐		
Marriage or divorce papers if any	☐		
Custody orders if any	☐		
Adoption papers if any	☐		
Military discharge papers if anyone served	☐		
Citizenship or immigration papers if any	☐		
Deed or lease	☐		
Vehicle titles	☐		
Insurance policies see page 54	☐		
Tax returns recent years	☐		
Pet records vaccines and microchip	☐		
	☐		
	☐		

Our backup copies of everything are kept at *a relative's home, or secure online storage*

Missing papers, and where we will request each one *see page 77*